

## Requirements for Manuscripts Published in CSIMQ

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**Abstract.** The abstract should summarize the contents of the paper and should contain at least 70 and at most 250 words. It should be set in 11-point font size and should be inset 0 cm from the right and left margins. This document is in the required format.

**Keywords:** Choose up to six key words or phrases and locate them after the abstract of your paper, separated by commas. It is not required to capitalize each keyword.

### 1 Introduction

This document provides instructions for preparing manuscripts for publishing in CSIMQ. The document is also a sample of layout and template for the manuscripts submitted for publication.

The articles sent to the Editorial team are published from the manuscripts submitted in an electronic format. Therefore, it is very important that the authors observe precision and correctness of language. The authors bear responsibility for all language mistakes.

### 2 General Regulations

Manuscripts should be submitted in an electronic format. The recommended length of the manuscript is 7–25 pages) including information about the authors, abstract, images and appendixes. Prepare the manuscript with Microsoft Word (not older than MS Word 2007). When writing, use Times New Roman font. Enter the text in the style and sequence of this document.

The Roman numerals are used to number the sections. Paper title and sections headings should be capitalized. Appendix is placed in front of the references section. If author has ORCID ID, it should be written after the e-mail address. The text shouldn't be hyphenated.

- Page Layout. Use page setup with the following options: paper size A4 (height = 29,7cm; width = 21 cm). Margins:
  - left margin = 2,5 cm.

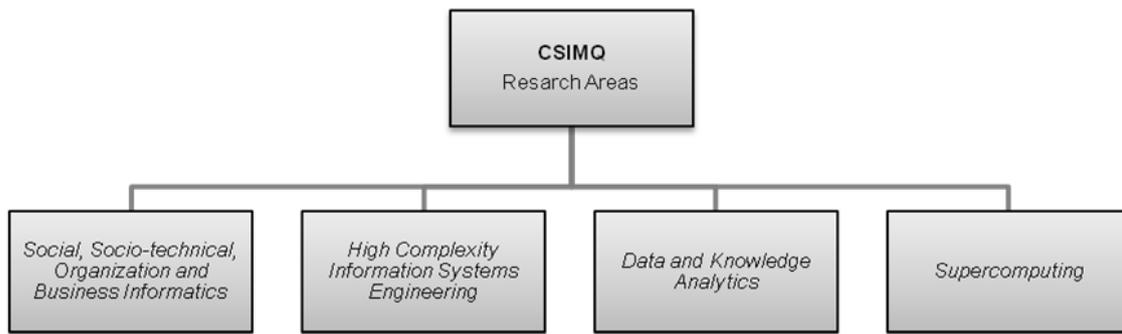
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- right margin = 2 cm.
- top and bottom margins = 2 cm.
- The page numbering starts from page 1, but the number is hidden on the first page. The header and footer areas are left blank.
- Type Sizes, Spaces and Intervals are specified in Table 1.

## 2.1 Figures and Tables

All tables and figures (graphs, illustrations, line drawings, pictures, etc.) must be referred to in the text (Figure 1). Figures must be centered, captions format see in Table 1. Number the figures consecutively with Arabic numerals. Do not abbreviate the word “Figure” in the caption or in the text.



**Figure 1.** CSIMQ main research areas

Tables are numbered consecutively with Arabic numerals and have references in the main text. Use the Quick style set of this document to write table captions and text in the table. Table captions and titles should be centered (title that takes more than one line should be justified) and placed above the table. Do not abbreviate the word “Table” in the caption or in the text.

**Table 1.** Type sizes, spaces and intervals

	<b>Text</b>	<b>Font</b>	<b>Size (pts.)</b>	<b>Bold/Italic</b>	<b>Line spacing</b>	<b>Indent</b>	<b>Alignment</b>
<b>Title page</b>	<b>Paper title</b> (formatted according to APA style)	Times New Roman	16	Bold	Before, after 18pt	–	Centered
	<b>Author’s names</b>	Times New Roman	12	–	After 12pt	Left, right 2cm	Centered
	<b>Affiliation</b>	Times New Roman	10	–	Single	Left, right 2cm	Centered
	<b>E-mail</b>	Consolas	9	–	Single (before, after 12pt)	Left, right 2cm	Centered
	<b>Abstract, keywords</b>	Times New Roman	11	–	Single	Left, right 2cm	Justified
<b>Text</b>	<b>Section titles</b> (formatted according to APA style)	Times New Roman	14	Bold	Before 18pt, after 12pt	Hanging 0.5cm	Left
	<b>Subheadings</b> (formatted according to APA style)	Times New Roman	12	Bold	Before 18pt, after 12pt	Hanging 0.5cm	Left
	<b>Main text</b>	Times New	12	–	Single	First line	Justified

	Text	Font	Size (pts.)	Bold/Italic	Line spacing	Indent	Alignment
		Roman				0.4cm (For first paragraph 0cm)	
	<b>Programs and codes</b>	Consolas	10	–	Exactly 12pt	–	Left
	<b>Equations</b>	Cambria Math	12	Italic	single	–	Justified
	<b>Abstract, the end</b>	Times New Roman	12	–	single	–	Justified
	<b>References</b>	Times New Roman	10	–	Single, Before 6pt, After 6pt	Hanging 0,7pt, Left 0,05pt, Right 0pt	Justified
	<b>Footnotes</b>	Times New Roman	10	–	single	–	Left
<b>Figures</b>	<b>Figure captions</b>	Times New Roman	11	Partly Bold	Before 12pt, After 12pt	–	Centered, but long captions justified
	<b>Text in figures</b>	Times New Roman	9	–	Single	–	Centered
<b>Tables</b>	<b>Table captions</b>	Times New Roman	11	Partly Bold	Before 12pt, After 12pt	–	Centered, but long captions justified
	<b>Table titles</b>	Times New Roman	10	Bold	single	–	Centered
	<b>Text in tables</b>	Times New Roman	10	–	single	–	Left
	<b>Table cell margins</b>	–	–	–	–	Left 0,2pt, Right 0.2pt, Top 0,04pt, Bottom 0.04pt	–
<b>Lists</b>	<b>Numbered list</b>	Times New Roman	12	–	Single, Before 0pt, After 0pt	Hanging 0.5pt, Left 0.5pt, Right 0pt	Left
	<b>Bulleted list (1st level) displayed as “ • ”</b>	Times New Roman	12	–	Single, Before 3pt, After 3pt, Checked “don’t add space between paragraphs of the same style”	Hanging 0.4pt, Left 0.3pt, Right 0pt	Left
	<b>Numbered list</b>						
	<b>Bulleted list (2nd level) displayed as “ – ”</b>	Times New Roman	12	–	Single, Before 0pt, After 0pt, Checked “don’t add space between paragraphs of the same style”	Hanging 0.4pt, Left 1pt, Right 0pt	Left

## 2.2 Programs and Codes

If necessary, include parts or entire texts of your programs using “Consolas” font.

```

void main(void)
{
    WDTCTL = WDTPW + WDTHOLD;           //Stop watchdog
    P3DIR |= 0x01;                       //P3.0 - output
    for (;;)
    { unsigned int i;
      i = 50000;do i--;while (i != 0); //SW Delay
      P3OUT ^= 0xFF; }                   //Toggle P3.0
    }
}

```

## 2.3 Equations

Use the equation editor to create your equations and select “CSIMQ – Equations” style for them. Place one tab before short equations to center them. Place one or two tabs after the equations to put equation’s number flush with the right margin, as in (1). Number the equations consecutively with Arabic numbers. Punctuate equations with commas or periods when they are a part of a sentence.

$$VL := \left\{ R \mid R = \left\{ \begin{array}{l} f: E^T \rightarrow (true, false), Filter \\ p: E \rightarrow E, Pattern \\ t: E \rightarrow E, Transformation \end{array} \right. \right\} \quad (1)$$

## 3 In-Text Citations

For citations in the text, please use square brackets and consecutive numbers: [1], [2], [3], etc. The sequence is like the sources are mentioned in the text, do not divide them by categories. See the citation examples below<sup>†</sup>.

**Single Reference.** ... as demonstrated by Young [1]. According to [2], we see that ...

**Multiple References.** ... as demonstrated earlier [1], [3], [4], [5].

**Reference Within Reference.** ... as demonstrated in [6, pp. 21–26].

**Three or More Authors.** Maes et al. [7] found ...

## References

We only accept references written using the Latin alphabet. Please use the transliterated version of the names and sources in Cyrillic. We suggest to create automatically formatted bibliography section using IEEE style and to use Mendeley tool. Article titles should be capitalized.

- [1] G.O. Young, “Synthetic Structure of Industrial Plastics,” *Plastics, Polymers of Hexadromicon*, J. Peters, Ed., 2nd ed. New York: McGraw-Hill, vol. 3, pp. 15–64, 1964. Available: [http://dx.doi.org/10.1016/S0306-4379\(00\)00012-1](http://dx.doi.org/10.1016/S0306-4379(00)00012-1) (*An article of a book is referenced*)
- [2] M. Abramowitz and I.A. Stegun, Eds., “Handbook of Mathematical Functions (Applied Mathematics Series 55),” Washington, DC: NBS, pp. 32–33, 1964. Available: [http://dx.doi.org/10.10x6/S0306-4379\(00\)00012-0](http://dx.doi.org/10.10x6/S0306-4379(00)00012-0) (*A book is referenced*)
- [3] W. Sadiq and M.E. Orłowska, “Analyzing Process Models Using Graph Reduction Techniques,” *Inf. Syst.*, vol. 25, no. 2, pp. 117–134, Apr. 2000. Available: [http://dx.doi.org/10.1016/S0306-4379\(00\)00012-3](http://dx.doi.org/10.1016/S0306-4379(00)00012-3) (*Periodical is referenced*)
- [4] T.M. Prinz, “Proposals for a Virtual Machine for Business Processes,” in *Proc. the 7th Central European Workshop on Services and their Composition, ZEUS 2015, Jena, Germany, February 19–20, 2015*, ser. CEUR Workshop Proceedings, T.S. Heinze and T.M. Prinz, Eds., vol. 1360, CEUR-WS.org, pp. 10–17, 2015.

<sup>†</sup> Modified from: IEEE Style Guidelines & Examples.

Available: [http://dx.doi.org/10.1016/S0306-4379\(00\)0x012-0](http://dx.doi.org/10.1016/S0306-4379(00)0x012-0) (*Published conference proceedings are referenced*)

- [5] E. Kindler, “On the Semantics of EPCs: Resolving the Vicious Circle,” *Data Knowl. Eng.*, vol. 56, no. 1, pp. 23–40, 2006. Available: <http://dx.doi.org/10.1016/j.datak.2005.02.005> (*Online article from library database is referenced*)
- [6] OWASP, “CLASP Security Principles,” 4.6 Technical Report, 1997. Available: [https://www.owasp.org/index.php/CLASP\\_Security\\_Principles](https://www.owasp.org/index.php/CLASP_Security_Principles) (accessed 01.05.2016) (*Online source is referenced*)
- [7] R. Maes, D. Rijsenbrij, O. Truijens and H. Goedvolk, “Redefining Business – IT Alignment Through a Unified Framework,” Technical Report 2000-19, Amsterdam, Universiteit van Amsterdam, Department of Information Management, 2000. (*Technical report is referenced*)